

# YEAH VOLUNTEER APPLICATION

## GENERAL INFORMATION

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

## EDUCATION / EXPERIENCE

School/College/University last attended: \_\_\_\_\_

Grad. Year: \_\_\_\_\_

Degree/Area of Study: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Work phone: \_\_\_\_\_ Can we call you at work? \_\_\_\_\_

Position: \_\_\_\_\_

How did you hear about YEAH? \_\_\_\_\_

\_\_\_\_\_

Do you know anyone currently working with YEAH?      Y / N

if so, who? \_\_\_\_\_

When are you available to volunteer?

(Our hours of operation are 3:00p - 7:00p, Monday – Friday)

\_\_\_\_ Mon. \_\_\_\_\_ Tues. \_\_\_\_\_ Wed. \_\_\_\_\_ Thurs. \_\_\_\_\_ Fri. \_\_\_\_\_

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Are you cpr/first aid certified? \_\_\_\_\_

If so, please list with who: \_\_\_\_\_

Do you have experience in any of the following fields?

- Photography
- Videography / Film Making
- Journalism
- DJ'ing
- Painting / Drawing
- Sculpting / Ceramics
- Fundraising
- Voice / Vocal Arts
- Theatre / Acting / Improv
- Spoken Word / Poetry
- Audio Recording
- Zine Production
- Podcasting
- Live Performance
- Instrument Instruction
- Computer Literacy
- Movement / Dance
- Web Design
- Illustration
- Graphic Arts / CG Animation
- Creative Writing
- Screen Printing
- Other

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (please print)

## YEAH Volunteer Policies and Procedures

- All Volunteers must be at least 18 years of age.
- All volunteers must complete a volunteer application, background check, and volunteer contract. YEAH reserves the right to decline to allow volunteers to serve in YEAH programs and activities based upon the volunteer's application, information and/or background check results, in the event YEAH determines that the volunteer has withheld or fabricated information on the volunteer application.
- The use of alcohol, illicit or illegal drugs and/or tobacco products of any kind is strictly prohibited while volunteering. If a volunteer appears to be under the influence of alcohol or drugs while volunteering, he or she will be asked to leave the facility immediately and will be removed from the schedule for any future shifts.
- Volunteers should use language that is reasonably appropriate for all ages. No cursing or swearing is allowed on YEAH's premises, during any of YEAH's activities, and particularly never within the hearing of YEAH's participants or their parents or guardians.
- A volunteer should never be alone with a student/participant.** This is for the volunteer's safety as well as the participant/student's safety. If you must accompany a student somewhere, or work with a student in a secluded area of the facility or other YEAH location, YOU ARE REQUIRED TO HAVE ANOTHER VOLUNTEER WITH YOU AT ALL TIMES!
- If a student/participant is not following the rules of YEAH, is misbehaving or causing discomfort or risk of injury of any sort to any other student, a volunteer, or staff member, the volunteer will give the student a verbal warning and ask that he cease his offending behavior immediately. If the participant does not cease, or if he has to be warned a second time, his parent will be called and asked to come and pick the student up immediately. **A volunteer shall never lay hands on a student or try to restrain the student unless he is about to cause bodily injury to himself or to another.** In the event of exigent circumstances or emergency, a staff member should be notified and the police should be called immediately.
- If you become aware of any medical issue or emergency with either a student or other volunteer, or staff member, contact a staff member immediately. YEAH does not administer medication, nor do we allow medication to be

taken by any participant in our facility. If a parent or guardian wants to medicate a student, he or she must do so prior to the student's arriving at our facility, or he or she must come to the facility and administer the medication personally. YEAH may make exceptions to this rule in the event student has a medical condition that requires him to always have an emergency medication on his person, such as an Epipen or an inhaler. If a student has such a condition, and the parent or guardian has asked for an exception to this rule, the student may be allowed to bring this emergency medication into our facility.

-Volunteers should wear a YEAH name badge at all times.

I, the undersigned volunteer, do hereby acknowledge receipt of these Policies and Procedures and do hereby agree and promise to abide by and to enforce these Policies and Procedures to the best of my ability.

Volunteer: \_\_\_\_\_ Date: \_\_\_\_\_

Youth Empowerment through Arts & Humanities  
P.O. Box 331561 Murfreesboro, TN 37133-1561  
615-849-8140 www.yeahintheboro.org

### Employee/Volunteer Background Screening Authorization

During the application process and at any time during the tenure of my employment/service with Youth Empowerment through Arts & Humanities (YEAH), I hereby authorize ChoicePoint Services Inc., on behalf of YEAH to procure a consumer report which I understand may include information regarding my character, general reputation or personal characteristics. This report may be compiled with information from courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupation licensing or registration entities, business or personal references and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification to the extent such investigation includes information bearing on my character, general reputation or personal characteristics.

\_\_\_\_\_  
Employee/Volunteer signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number\*

\_\_\_\_\_  
Date of Birth\*

*\*For identification purposes only*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

### Background Verification Disclosure

This is used to inform you that a consumer report is being obtained from a consumer reporting agency for the purpose of evaluating you for employment, volunteer service or a contracted position, including retention as an employee, volunteer or independent contractor. This report may contain information bearing on your character, general reputation and personal characteristics from public or private record sources.